

## YASER ZATARI

📍 Aleppo | 📞 +963 933 572 157 | ✉️ yaserzatari@gmail.com



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### PROFESSIONAL PROFILE

Strategic Planning and Financial Management professional with 17+ years of progressive experience in public-sector administration, budgeting, financial control, and development project coordination. Demonstrated success in designing data-driven reporting systems, optimizing financial operations, and leading multi-stakeholder planning initiatives in collaboration with international organizations including United Nations Development Programme.

Recognized for combining analytical expertise with leadership capability to deliver operational efficiency, transparent financial oversight, and sustainable recovery planning in complex environments. Experienced academic lecturer in Tax Accounting with strong ability to bridge theory and practical implementation.

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### CORE COMPETENCIES

- Strategic Planning & Performance Monitoring
- Public Budgeting & Financial Control
- Data Analysis & Reporting Automation
- Advanced Microsoft Excel & Dashboard Design
- Project Management & Feasibility Studies
- Recovery & Development Planning
- Stakeholder & International Organization Coordination
- Team Leadership & Capacity Building
- Payroll & HR Financial Administration
- Tax Accounting Instruction & Training

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### PROFESSIONAL EXPERIENCE

Aleppo Governorate

Head of Planning and Statistics Department

Mar 2024 – Present

- Lead the consolidation and monitoring of annual development plans across public-sector entities using advanced Excel-based performance dashboards.
- Track project implementation, expenditures, completion rates, operational challenges, and corrective actions through data-driven reporting systems.
- Serve as a member of the Planning, Programs & Financial Affairs Committee, supporting fiscal planning and resource allocation decisions.
- Contributed to the development of the Aleppo Recovery Plan, including the rehabilitation planning of the “Qadi Askar” sector, which secured international multi-organization funding support.

- Formed, trained, and supervised volunteer teams supporting community recovery initiatives.
  - Coordinate data collection from public institutions to support international organizations with accurate service-needs assessments.
  - Improved reporting quality and decision-making efficiency by introducing automated analytical reporting tools.
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**University of Aleppo – Technical Institute for Financial and Banking Sciences**

**Lecturer – Tax Accounting**

**2025 – Present**

- Deliver lectures in advanced tax accounting and Syrian tax legislation.
  - Develop practical case studies integrating public-sector financial management with academic instruction.
  - Mentor students in applying accounting concepts to real-world financial and administrative scenarios.
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**Aleppo Governorate – Local Development Office**

**Accountant – Local Development Office**

**Aug 2017 – Feb 2023**

- Designed and implemented a comprehensive Excel-based microfinance tracking system for project financing, installment recovery, and financial reporting.
  - Trained Local Development Committees on financial tracking and reporting methodologies to improve compliance and transparency.
  - Coordinated development projects from feasibility-study preparation through financial approval and implementation monitoring.
  - Developed a resource-identification framework enabling administrative units to align local resources with viable development projects.
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**Technical Services Directorate**

**Multiple Progressive Financial & Administrative Roles**

**Nov 2007 – Aug 2017**

**Head of Expenditure Division**

- Managed financial expenditure operations in compliance with governmental laws and internal control procedures.
- Ensured accuracy, accountability, and regulatory compliance in expenditure processing.

**Head of Payroll & Salaries Division**

- Directed payroll operations and improved salary-processing systems to increase efficiency and transparency.

**Head of Appointment & Increments Division**

- Managed recruitment administration, personnel records, and employee promotion procedures aligned with workforce planning requirements.
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## **EDUCATION**

University of Aleppo

Master of Accounting | 2025

Grade: Very Good

Master's Thesis:

*"The Role of Internal Control Effectiveness in Syrian Public Administrative Units in Controlling Financial Expenditure – Case Study of the General Secretariat of Aleppo Governorate"*

Bachelor of Economics | 2015

Grade: Excellent

Associate Degree in Economics & Commerce | 2004

Grade: Very Good

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## **CERTIFICATIONS & PROFESSIONAL TRAINING**

- Startup Journey Program — United Nations Development Programme & KAP London | 2024
  - Strategic Planning Program — United Nations Development Programme & Venture International | 2024
  - Professional Project Management (PMP Training) — New Horizons | 2023
  - International Computer Driving License (ICDL) — New Horizons | 2019
  - Technical & Economic Feasibility Studies and Project Evaluation — Al-Kindi International Institute | 2011
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## **TECHNICAL SKILLS**

- Microsoft Excel (Advanced Dashboards & Automation)
  - Data Analysis & Reporting Systems
  - Budget Planning & Financial Monitoring
  - Public Financial Administration
  - KPI Tracking & Performance Evaluation
  - Feasibility Studies & Project Evaluation
  - Financial Documentation & Compliance
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## **LANGUAGES**

- Arabic — Native
  - English — Professional Working Proficiency
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