

**Ghiyath Estef**  
**Financial Manager**

**CONTACT INFORMATION**

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**Summary**

I am an MBA graduate from Istanbul university and a professional and motivated accountant with 13+ years of experience with international companies -like DHL and MADAR Group Headquarter- in several industries, directing accounting systems for companies with excellent skills in accounting, financial analysis and management, cost accounting and cost estimation.

I am looking for a new opportunity and new challenges in the financial field.

**WORK EXPERIENCE**

**AMWAL**

**Financial and Accounting Consultant**

09-2023-Present

- Analyzing financial data and reports
- Developing financial strategies and forecasts
- Ensuring compliance with accounting standards and regulations
- Implementing accounting systems or improving existing ones
- Assisting with budgeting, cost control, and financial planning
- Providing advice on investments, risk management, and financial controls
- Preparing financial statements and reports for stakeholders

**RAMZY EMLAK, Istanbul/Turkey**

**Financial Manager**

06-2022

- Manage the company's accounts team
- Managing entire accounting cycles including bookkeeping, posting, adjusting, closing and periodic reporting and financial statements.
- Planning and guidance for employees in the company's financial departments
- Laying down the financial and administrative policies regulating the company's workflow
- Maintaining the company's assets
- Preparing the company's financial statements
- Contribute to setting standards that reduce costs and expenses and increase revenues
- Preparing and supervising reports on the company's profits
- General supervision of the operations and activities of the financial department in the company

**EMOVE LOJİSTİK, Istanbul/Turkey**

**Financial Manager**

06-2021 - 06-2022

- Managing entire accounting cycles including bookkeeping, posting, adjusting, closing and periodic

reporting and financial statements.

- AR accounting; AP Accounting; and reconciliations of banks, cash and credit cards.
- Monitoring the performance of the affiliates of the company overseas specially in the Middle-east and Dubai .

**Madar Group-Headquarter, Istanbul/Turkey**  
**Senior Accountant - Account Manager**

09-2012- 06-2021

- Carry out cost accounting and manufacturing processes and train accountants in industrial accounting.
- AR accounting; AP Accounting; and reconciliations of banks, cash and credit cards.
- Monitored money collection in the other branches in the other provinces.

**DHL, Damascus/Syria**

**Accountant**

06/2010-09/2012

- Followed the accounts receivable.
- Did the accounts reconciliation, money allocation and set invoicing problems.
- Trained new comer colleagues in the company.

**Lafayette and Ilaf Diamond, Damascus/Syria**

**Accountant**

04/2007-05/2008

- Managed AR and AP accounts payrolls.
- Did cost estimation and analysis.
- Bookkeeping, accounting and reporting to managers.
- Accomplished the financial management for the company.

**Concord Shoes Inc, Amman/Jordan**

**Accountant**

01/2006-04/2007

- Bookkeeping, posting, adjusting and closing or the accounting transactions.
- Prepared the periodic reports for the company.

**EDUCATION**

**Istanbul University, Istanbul/Turkey**

Master in Business Administration (MBA)

**Damascus University, Damascus/Syria**

Bachelor in Accounting

**TRAINING**

**ABC Horizon Center, Istanbul/Turkey**

MS Excel 2016 Intermediate, 03/2019

**AMWALL CO, Istanbul/Turkey**

Turkey taxes, 07/2020

**LANGUAGES**

- Arabic, mother tongue
- English, Advanced
- Turkish, Intermediate

## **SKILLS**

- Advanced command in Microsoft Excel
- Spreadsheets, pivot tables and excel models
- Financial management
- Financial Reporting
- Financial Analysis
- Budgeting
- Planning
- Time Management
- Problem-Solving and Analytical Skills
- Team Player
- Handling deadlines