



Curriculum Vitae Of Nawras hraba

Date of birth : 30.06.1987

CONTACT INFORMATION

Damascus ,Roukn Alden,	Mobile: 0933520807 E-Mail: n.7araba@gmail.com
------------------------	---

OBJECTIVE: Seeking a challenging and growth oriented position in this company, where it can extract the best out of me and allows me to move on in my carrier and add new skills to my resume.

PERSONAL INFORMATION

Nationality:	Syrian
Gender:	Male
Marital Status:	Single
Military service:	Finish

WORK EXPERIENCE

Feb 2011- Feb 2012	I worked in the Central Bank of Syria for one year.
May 2012 –Apr 2015	I worked in marketing at the Insurance Company.
JAN 2016- Oct 2016	I worked in the accounting Dep at (kahala) company.
Oct 2016 – Till Now	I am working at (AL-WASEL) company in the Finance Department as a Cashier..
FEB 2020- Till now	I am working at (AL-WASEL) company in legal Department as Governmental Affairs Coordinator.

EDUCATION

2006-2011	Damascus University: I graduated from the Business Administration in Finance and Banking specialization.
------------------	---

SKILLS

Skill	Level		
Word, Excel, Outlook, (ICDL), Accounting programs	Good		
Internet & Email.	Excellent		

LANGUAGES

Language	Level		
Arabic	Native		
English	Good		

COURSES

2009	ICDL course in NEW HORIZON Center.
2009-2010	English courses in British Council.
2019-2020	English courses in Milestone center (3A-3B-4A-4B)

ABILITIES

Accurate, team spirit, flexible, active, and have good communication skills.
Organize and follow up with clients.
Ability to work for long hours.

OTHER INFORMATION

Hobbies	Basket ball, music, and computer.
Driving license:	Yes.