

Contact

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Top Skills

Banking
Islamic Finance
Policy

Certifications

Outlook 2019 Essential Training
Master in Islamic Banking
Banking in Digital Era
Certified Islamic Banker (CIB)
How to Work Smarter, Not Harder:
Save Time and Money and Increase
Productivity

Mhd Wassim Al-Majzoub MSc CIB

International Organizations Unit Manager at alBaraka Bank Syria s.a.
I Banking Expert I Islamic Banker I Marketing I Business Relations I
Branch Management
Damascus, Syria

Summary

Extensive Banking experience & Comprehensive background.
Skilled in establishing new department offices, Experienced in
developing investment and Banking services.

Experience

alBaraka Bank Syria s.a.

13 years 1 month

International Organizations Unit Manager

September 2021 - Present (1 year 1 month)

Syria

Managing the relationship with International Organizations.

Promote banking services for new Organizations.

Managing all transactions & financial operations related to IO.

Submitting financial offers for IO employees.

Managing IO employee payrolls.

Managing Project Contracts & Humanitarian Programs Operations with the
Bank.

Branch Manager

January 2012 - September 2021 (9 years 9 months)

Midan Branch - Mazzeh Branch

- Developing, implementing and maintaining a sales plan for the branch.
- Maintain a good relationship with the clients personally & through the branch employees to promote goodwill and generate new business
- Enforcing the Bank policies, principles, and procedures
- Following up service quality in the branch.
- Participating in the annual branch budgeting plan.
- Identifying & addressing team training and development needs and make the annual evaluations.

- Submitting proposals & facilities applications to Credit Department for study.
- Resolving customer problems as needed
- Responsible for dealing with complex and diverse managerial problems.
- Review all the Internal, External & Shareaa Audit reports, and make sure that the appropriate corrective measures are being taken.
- Organizing training programs for branch staff.
- Evaluating employee performance & providing feedback and coaching as needed
- Organizing marketing activities & events for the branch
- Increasing brand awareness for the company within the community
- Assessing market conditions & identifying opportunities
- Drafting forecasts & business plans
- Managing budgets, allocating branch funds, and defining financial objectives
- Coordinating with other branches to share knowledge, plan promotional activities, or achieve goals
- Adhering to high ethical and professional standards
- Hold Signature Class A

Central Operations Supervisor

September 2009 - December 2011 (2 years 4 months)

- Participate in establishing alBaraka Bank Syria S.A.
- Participate in preparing all Central Operations Department Procedures & Policies.
- Managing Documentary Collections.
- Verifying & Approving on transfers and Payment Transactions.
- Verifying & Approving on International Murabaha, Wakala and Foreign Exchange Deals(Treasury Back Office)
- Statistical Banking Market Studies
- Acting Islamic Finance Manager: Verifying & Approving on Local Islamic Financing deals.
- Hold Signature Class B

Cham Bank

3 years 1 month

Central Operations Officer

January 2009 - September 2009 (9 months)

Head Office

Central Operations Officer (Central Operations-Head Quarters):

- Transfers Operations.

- International Banking Relations and maintain our balances with other banks.
- International Murabaha & Wakala Investment Deals.
- (L/C – B/C) execution on SWIFT.
- Foreign Exchange Deals
- Inter-Banches transactions.

Branch Operations Controller

July 2008 - January 2009 (7 months)

Main Branch

- Checking & Auditing on the daily cash, Transfer & Financing transactions in branch.
- Report on missing transactions or vouchers of the tellers & operations officers.
- Tracking on the correction process.

CSO (Trade Finance-Corporate)

September 2006 - June 2008 (1 year 10 months)

Main Branch

- Responsible of CSO Trade Finance section / managing the Accounts of Corporate and VIP's.
- Perform Maintain marketing visits to potential customers.
- Meet the Trade Finance clients in order to choose the suitable service and receive the complete finance request applications.
- Issue (L\C,L\G) Applications.
- Preparing applications on SWIFT.

Education

The Arab Academy For Management, Banking And Financial Sciences

Master, Islamic Banking · (2006 - 2009)

Damascus University

B.S, Business Administration · (2001 - 2005)